

Business Email Compromise (BEC) Prevention Checklist

- ☐ Enable Multi-Factor Authentication (MFA) on all email accounts
- ☐ Train employees to spot red flags in emails (urgency, payment changes, typos)
- ☐ Verify all payment requests and account changes by phone or in person
- ☐ Use email authentication protocols (SPF, DKIM, DMARC)
- ☐ Implement impersonation protection and email filtering
- ☐ Restrict financial access to only necessary team members
- ☐ Establish dual-approval procedures for large transfers
- ☐ Monitor email login activity for unknown devices or IPs
- ☐ Run simulated phishing tests to evaluate employee awareness
- ☐ Have an incident response plan in place for suspected BEC events